



## Payroll Giving

### What are the features?

- Enables regular tax-efficient giving to charity from gross pay
- Administered by Charitable Giving since 1987
- Promoted in association with Professional Fundraising Organisations
- Deductions of only £1 per week or £5 per month required
- No limit on total amount deducted or the number of charities to which donations can be made
- Donations are distributed regularly and promptly at the beginning of each month

### What are the benefits?

- Simple and sustainable way to support charities
- Donors benefit from tax savings on deductions made from gross pay
- Enlists support of longstanding and loyal donors
- Regular and guaranteed monthly funding for charities



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APGO  
Association of Payroll Giving Organisations

Charitable Giving, a UK-registered charity (No 1128013) and private company limited by guarantee (No 6754603), administers HM Revenue & Customs-Approved Payroll Giving schemes and facilitates charitable giving in Great Britain and Northern Ireland and the sustain scheme in the Republic of Ireland.



## Payroll Giving

*regular giving to charity  
from gross pay*

**you could  
make a world  
of difference**



# Payroll Giving

regular giving to charity from gross pay

Payroll Giving was introduced in Great Britain and Northern Ireland in 1987 and to date over £2 billion pounds has been raised for good causes.

Charitable Giving (also founded in 1987) is an HMRC approved and audited Payroll Giving Agency. In addition to distributing more than £1 million to charities each month, Charitable Giving encourages understanding of the advantages of the Payroll Giving scheme to continue generating ongoing interest and support amongst employers and charities.

Charitable Giving is an active member of APGO – the Association of Payroll Giving Organisations

## Details

The Payroll Giving Scheme enables employees/pensioners to donate regularly from their gross pay/pension to charities of their choice. Nominated charities benefit from a reliable and regular income stream.

## Operation

Operating a Payroll Giving scheme is simple and straightforward; the first step is for the employer/pension provider to sign a contract with Charitable Giving to administer the scheme.

Following promotion of the scheme, employees/pensioners wishing to participate are required to submit their donation choice instructions (various sign-up methods exist) after which the appropriate information is communicated to the employer/pension provider to allow deductions from the payroll and to Charitable Giving to enable the distribution of funds to the nominated charity(ies).

The minimum deduction is £1 per week or £5 per month.

Deducted funds accompanied by a reconciled breakdown of participating donors should be sent electronically to arrive at Charitable Giving by the 19th day of the month following the month in which the deductions were made.

Once processed, funds are distributed to nominated charities during the first 10 working days of the month following receipt of the deducted funds.

## Administration

To process each monthly deduction, a nominal administration charge applies.

Unless an employer/pension provider chooses to pay the charge on behalf of its contributors, the charge is removed by Charitable Giving from the deduction prior to the remainder being distributed to the nominated charity.

## Beneficiaries

Donors may choose to support as many UK registered charities and/or charitable organisations eligible to receive Payroll Giving donations as they wish.

Charities will not be charged to receive Payroll Giving funds via Charitable Giving.

For a nominal annual fee, they may choose to receive a monthly downloadable report of all donations received.

## Tax Benefit

Payroll Giving deductions are taken from gross pay before income tax is applied. A £10.00 pledge 'costs' a standard rate tax payer £8.00 and a higher rate tax payer just £6.00. The nominated charity receives £10.00\*. Charities are not able to claim Gift Aid on Payroll Giving donations.

Payroll Giving allows donors the option of passing on their tax advantage to charities by simply pledging a higher amount e.g., £12.50 which only 'costs' a standard rate tax payer £10.00. For higher rate tax payers, a pledge of £16.67 also only 'costs' £10. (Figures based on tax regulations May 2017)

*\*This applies if the donors' employer/pension provider is meeting the administration costs, otherwise the donation will be subject to a small processing charge.*

All information is handled in accordance with our Privacy Policy.

## Quality Mark Awards

The Government supported Payroll Giving Quality Mark exists to recognise and acknowledge those employers/pension providers offering the scheme.

Every employer/pension provider offering a Payroll Giving scheme automatically qualifies to receive a Standard Quality Mark certificate. Schemes that go on to achieve set percentage participation rates are eligible to apply for Bronze, Silver, Gold and Platinum Quality Marks.

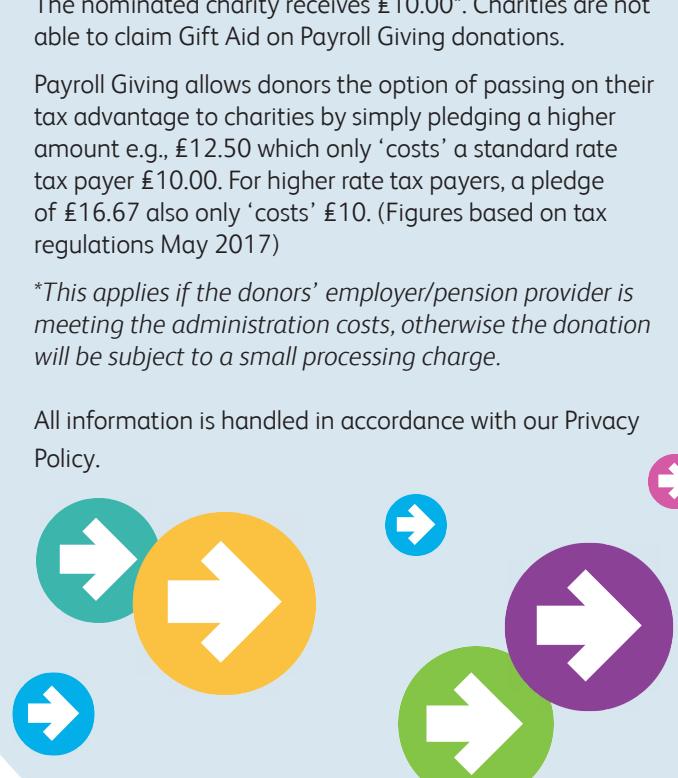
From 2018, all companies who have 30% or more employees/pensioners participating in their schemes will qualify for the new Diamond Payroll Giving Quality Mark Award – a coveted and special award launched in celebration of the 30th anniversary of Payroll Giving in 2017.

Further information is available upon request.

PAYROLL GIVING



Celebrating the generosity of Payroll Givers,  
supporting causes they care about since 1987.



## Further Details

Additional questions? Please contact us for assistance.

Visit [www.charitablegiving.co.uk](http://www.charitablegiving.co.uk)

Email [mail@charitablegiving.co.uk](mailto:mail@charitablegiving.co.uk)

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